ADMINISTRATORS COUNCIL

Meeting of Thursday, January 6, 2022

1. Attendance. Chancellor Lui Hokoana convened the meeting of the Administrators Council at 11:30 a.m., via Zoom. Participating in the meeting were: Kahele Dukelow; Bonnie Friedman; T. Karen Hanada; Brian Moto; Laura Nagle; Vice Chancellor Debra Nakama; and Vice Chancellor David Tamanaha.
2. Announcements. The next set of Announcements will include the following topics:
	1. COVID-19 on-campus testing schedule.
	2. Campus booster vaccinations.
3. First Day of Classes. The Council discussed the count of in-person and online classes. The Council also discussed the monitoring of vaccination requirements and exemption requests.
4. Enrollment. Enrollment is down 14% compared to last year.
5. Nomination for Honorary Doctorate. Chancellor Hokoana reported on a nomination for an honorary doctorate.
6. Hawaii Job Corps. Brian Moto reported on an inquiry from the Deputy Director of Hawaiʻi Job Corps Center, who would like to speak with a UHMC representative about Job Corps’ CNA training program and its possible outsourcing to a community college partner.
7. Positions. David Tamanaha reported that the filling of vacant Janitor and Building Maintenance positions have been approved by the President. The Council discussed whether any reorganizations are required. David Tamanaha reported that a reorganization is being submitted for Student Affairs. Kahele Dukelow will be submitting a proposed reorganization relating to certain vacant faculty positions.
8. Molokai Education Center. David Tamanaha reported that a meeting was held regarding the zoning conditions imposed by the County Council for the Molokai Education Center expansion.
9. Program Reviews. David Tamanaha noted that program reviews are underway and will serve as the basis for the campus biennial budget request.
10. Food Service. Laura Nagle discussed plans for take-out food service for the Spring semester.
11. Department of Health. It was reported that the Department of Health is renting space in Ka Lama building.
12. Accreditation. Laura Nagle reviewed documents that are being submitted to the WASC accreditation team.
13. Next Meeting. The next meeting of the Council will be on Thursday, January 13, 2022, at 11:30 a.m.